



2nd Annual

Small Town Friends Festival

SEPTEMBER 11, 2010

at the Voorheesville Public Library

If your local business, group or organization wishes to participate in the Community Showcase portion of the event, please review the following information carefully, fill out the attached form to register and bring or mail your form with payment to the library. If you have any questions you may contact Laura Smith at 765-7286 or email voorfestival@yahoo.com.

BOOTH INFORMATION

- Limited tent space is available, provided and assigned by the committee in approximately 10' squares. Participants are encouraged to bring their own tents if possible.
- Participants are responsible for bringing their own table(s) and setting up their assigned booth area. Under the event tents, the maximum table length allowed will be 6 feet long.
- Displays must set up between 8 – 9:30 a.m. and taken down between 5 – 6 p.m. with vehicles removed from area before the 10 a.m. opening. The festival closes at 5 p.m.
- Booths must have an attendant throughout the event hours.

BOOTH FEES

- Businesses \$50
- Crafters \$25
- Not-For-Profit groups who are fundraising will be charged a \$25 fee. Not-for-profits who have only an informational table will not be charged to participate.
- All fees and donations that are received from this event will be used to offset the expense of tent rental, insurance and other operating costs for the day. Any leftover monies will be donated to the Library Friends.

Disclaimer of Liability

Voorheesville Public Library and Friends of the VPL are not providing supervision or security for this event.

Voorheesville Public Library and Friends of the VPL are not liable for any loss or damage to participants' goods or property. Please safeguard your valuables.

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Community Showcase Registration Form

To reserve booth space for the Community Showcase portion of the 2nd Annual Community Day Festival, please fill out this form and bring or mail it, along with any booth fee (\$50 for businesses/\$25 for crafters) to Voorheesville Public Library, 51 School Rd, Voorheesville, NY 12186. Refunds may be obtained for cancellations prior to August 20.

Name of business/group/organization: _____

Contact Name: _____

Mailing Address: _____

Phone number: _____

Email address: _____

Please check one of the below:

Business _____

Crafter _____

Other vendor _____

Not-For-Profit with informational booth _____

Not-For-Profit with fundraising _____

Do you have insurance? _____ If yes, please provide a copy of your certificate.

Do you have your own tent? _____

I have read the included Community Showcase Information Form and agree to the terms.

Signature

Date

If you do not wish to have a booth or would like to make a contribution in addition to your booth fee, please consider becoming a sponsor. All sponsors will be listed on advertising material for the day and also be prominently displayed in print at the festival. Please check below and mail this form (with name and contact info filled in) along with your check to the address above.

_____ I would like to help sponsor the Community Day Festival.

Name

_____ \$50 _____ \$100 _____ \$150 _____ \$200 _____ Other