

MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
28 FEBRUARY 2011

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:00 PM on Monday, February 28, 2010.

Attending: Richard Ramsey, President; Robert Parmenter, Vice-President/Treasurer; Robert Kent, Rebecca Pahl, Rita Stein, Bryan Richmond, and Gail Sacco, Clerk

Others Attending: Julie Stump and J. Stewart Roberts, AIA

**EXECUTIVE SESSION:**

M (RS) S (RP) P: TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PROPOSED LEASE OR SALE OF REAL PROPERTY.

The Board went into executive session at 7:05 PM.

M (RCP) (RK) P: TO COME OUT OF EXECUTIVE SESSION.

The Board came out of executive session at 8:05 P.M.

**MINUTES:** M (RP) S (RCP) P: TO APPROVE THE MEETING MINUTES OF DECEMBER 20, 2010. THERE WAS NO JANUARY 2011 MEETING.

**FINANCIAL:**

**WARRANTS:** M (RK) S (RCP) P: APPROVE FOR PAYMENT WARRANT 6A (DECEMBER 21-31) OF \$15,341.18 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (RK) S (RCP) P: APPROVE FOR PAYMENT WARRANT 7 (JANUARY 1-31, 2011) OF \$29,689.21 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING. Gail Sacco noted that this warrant includes \$9,301 for the new color copier.

**TREASURER'S REPORT:**

M (BR) S (RK) P: TO ACCEPT THE DECEMBER 2010 TREASURER'S REPORT OF \$686,009.99 IN THE CHECKING ACCOUNT, \$63,463.41 IN THE BUILDING FUND AND \$23,169.86 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$772,643.26.

M (BR) S (RK) P: TO ACCEPT THE JANUARY 2011 TREASURER'S REPORT OF \$612,521.71 IN THE CHECKING ACCOUNT, \$63,463.41 IN THE BUILDING FUND AND \$23,169.86 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$699,154.98

Robert Parmenter, Treasurer, and Gail Sacco recommended that the library move its accounts to Key Bank. It offers local and less expensive service.

M (RCP) S (BR) P: TO MOVE THE LIBRARY ACCOUNTS TO KEY BANK.

M (RP) S (RCP) P: TO CHARGE \$0.50 FOR COLOR COPIES AND \$0.10 FOR BLACK AND WHITE COPIES.

**RESOLUTION TO INCREASE THE BUDGET:**

M (RP) (RCP) P: RESOLVE TO INCREASE THE BUDGET BY \$6,000 IN ORDER TO

PURCHASE A NEW SERVER FOR THE LIBRARY'S OPERATIONS. THE MONEY WILL BE MOVED FROM THE LIBRARY'S FUND BALANCE AND PUT IN THE EQUIPMENT BUDGET (300200).

M (RK) S (RP) P: TO INCREASE THE BUDGET BY \$50,000 WITH FUNDS FROM THE BUILDING ACCOUNT. THIS MONEY WILL BE PUT INTO THE BUILDING EXPANSION ACCOUNT (300453) TO PAY FOR CONSULTANT WORK RELATING TO THE NEW LIBRARY BUILDING.

**DIRECTOR'S REPORT:**

Annual Report FY2009-2010: This report was reviewed for the Board of Trustees.

M (RK) S (RCP) P: TO ACCEPT THE NEW YORK STATE ANNUAL REPORT FOR FY 2009-2010.

Adult Services: The librarians purchased a color nook, a liberati, and an Apple Itouch. These will be used at an April program demonstrating the Overdrive book collection (the library's electronic lending collection) and then they will be available for our residents to use in the library.

Friends of the Library: The Friends have asked Taunya Hannibal-Williams to act as our volunteer coordinator for the building program. She is the Vice-President/President Elect of the group.

Personnel: Macaire Hill, Librarian I, will be returning to work as of March 3, 2011. Michele Reilly, Librarian I, will continue working 20 hours weekly.

M (RCP) S (BR) P: TO ACCEPT THE DIRECTOR'S REPORT.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:**

**BUDGET FOR FY2010-2011:** Gail Sacco presented an overview of budget priorities and personnel.

M (BR) S (RP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 9:15 PM. The next meeting will on Sunday, March 13, 2011 at 8:30am in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk