

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
19 OCTOBER 2009

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:10 PM on Monday, October 19, 2009.

Attending: Richard Ramsey, President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein and Gail Sacco, Clerk

Absent: Robert Kent, Vice-President

M (RP) S (RCP) P: TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PERFORMANCE OF A PARTICULAR PERSON.

The Board went into Executive Session at 7:10 PM.

M (RCP) S (RS) P: TO ADJOURN THE EXECUTIVE SESSION AND RETURN TO THE PUBLIC MEETING.

The Board returned to the regular meeting at 7:45 PM.

MINUTES: The minutes of the meeting held on September 21, 2009 were presented to the Board.

M (RS) S (RP) P: TO APPROVE THE MEETING MINUTES OF SEPTEMBER 21, 2009.

FINANCIAL: WARRANTS: Warrant 3A (September 21-30, 2009) was presented to the Board. Warrant 3A for the operating fund totaled \$7,981.53.

M (RCP) S (RS) P: APPROVE FOR PAYMENT WARRANT 3A OF \$7,981.53 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 4 (October 1-19, 2009) was presented to the Board. Warrant 3 for the operating fund totaled \$26,486.56.

M (RCP) S (RS) P: APPROVE FOR PAYMENT WARRANT 3 OF \$26,486.56 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The September 2009 Treasurer's Report was presented to the Board.

M (RCP) S (RS) P: TO ACCEPT THE SEPTEMBER 2009 TREASURER'S REPORT OF \$99,093.90 IN THE CHECKING ACCOUNT, \$60,128.98 IN TEMPORARY INVESTMENTS, \$55,278.94 IN THE BUILDING FUND AND \$4,690.54 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$219,192.36.

Gail Sacco reported that 90% of this year's tax revenues had been received by the library.

DIRECTOR'S REPORT:

Services: Small Town Friends Festival: The Trustees decided that the festival supported the library's place as a community center in the town. They endorsed the idea of repeating it next year.

Gail Sacco reported that the library will offer Skype services to the community as of November 1, 2009. This is an experiment and will be offered on an appointment basis.

Gail Sacco shared Joyce Laiosa's recommendations for children's books about Afghanistan and Pakistan. The Trustees thought this short, focused list was excellent and discussed the need for brief topical recommendations such as this for community residents.

M (RP) S (RS) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

Building Expansion: Dick Ramsey presented information regarding building referendum which he had obtained when he went to the UHLS Trustees meeting. Both he and Rebecca Pahl attended a session by Libby Post of Communication Services and found her pro-active approach to library referendums a compelling one. They are interested in having her attend a joint building/board meeting.

NEW BUSINESS:

EMERGENCY CLOSING POLICY: Gail Sacco presented a revised Emergency Closing Policy which adds a section on Program Delays and Unscheduled Cancellations.

M (RS) S(RCP) P: TO ADOPT THE EMERGENCY CLOSING POLICY WITH ITS ADDITIONAL LANGUAGE ON PROGRAM DELAYS AND UNSCHEDULED CLOSINGS. A COPY OF THIS POLICY IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (RS) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:45 PM. The next meeting will be held on NOVEMBER 16, 2009 AT 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk