

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
4 AUGUST 2010

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:15 PM on Wednesday, August 4, 2010. This meeting was scheduled because the July 19, 2010 meeting was cancelled.

Attending: Richard Ramsey, President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein, and Gail Sacco, Clerk

Absent: Robert Kent, Vice-President

Others Attending: Michele Reilly and James Reilly

OATH OF OFFICE: James Reilly administered the oath of office to Rita Stein (term from July 2010 until June 2015).

ORGANIZATIONAL MOTIONS: The Board approved the organizational motions by acclamation for the year beginning July 1, 2010 and ending on June 30, 2011. They are attached to the official minutes of this meeting.

ELECTION OF OFFICERS: The Board elected the following officers by acclamation for the year beginning July 1, 2010 and ending June 30, 2011: Richard Ramsey, President, and Robert Parmenter, Vice-President/Treasurer.

MINUTES: The minutes of the meeting held on June 14, 2010 were presented to the Board.

M (RS) S (RCP) P: TO APPROVE THE MEETING MINUTES OF JUNE 14, 2010.

FINANCIAL:

WARRANTS: Warrant 12A (June 15-30, 2010) was presented to the Board. Warrant 12A for the operating fund totaled \$10,095.16.

M (RP) S (RCP) P: APPROVE FOR PAYMENT WARRANT 12A OF \$10,095.16 FROM OPERATING FUNDS SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 1 (July 1-31, 2010) was presented to the Board. Warrant 1 for the operating fund totaled \$38,202.82.

M (RP) S (RCP) P: APPROVE FOR PAYMENT WARRANT 1 OF \$38,202.82 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Gail Sacco noted that Warrant 1 includes many of the Summer Reading Club performer costs.

TREASURER'S REPORT: The JUNE 2010 Treasurer's Report was presented to the Board.

M (RP) S (RCP) P: TO ACCEPT THE JUNE 2010 TREASURER'S REPORT OF \$15,840.61 IN THE CHECKING ACCOUNT, \$208,178.16, IN TEMPORARY INVESTMENTS, \$55,285.25 IN THE BUILDING FUND AND \$23,341.97 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$302,645.99.

RESOLUTION TO INCREASE THE BUDGET:

M (RP) S (RCP) P: RESOLVE TO INCREASE THE BUDGET BY \$1,500. THESE FUNDS WERE DONATED BY THE FRIENDS OF THE LIBRARY AND WILL BE PLACED IN THE SPECIAL PROGRAMS ACCOUNT (300479) AND USED TO PAY EXPENSES OF THE 2010 SUMMER READING CLUB.

EXECUTIVE SESSION:

M (RP) S (RS) P: TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PROPOSED LEASE OR SALE OF REAL PROPERTY.

The Board went into executive session at 7:25 PM.

M (RCP) (RS) P: TO COME OUT OF EXECUTIVE SESSION.

The Board came out of executive session at 8:40.

M (RCP) S (RS) P: TO AUTHORIZE THE DIRECTOR TO SPEND UP TO \$2,000 ON A FORMAL APPRAISAL OF THE 51 SCHOOL ROAD BUILDING.

RETIREMENT OBLIGATION: The Trustees discussed the funds due to VCSD as a consequence of David Gosda's retirement.

M (RP) S (RCP) P: TO ACCEPT THE BOARD OF EDUCATION'S PROPOSAL FOR REPAYING THE RETIREMENT OBLIGATION AND PAY VCSD \$5,483.00 OVER FOUR YEARS.

DIRECTOR'S REPORT:

Services: Gail Sacco reported that the new teachers hired by VCSD will be spending ½ hour at the library during their tour of the community. This year's contingent will include the new high school principal.

The library T1 Line was down from Wednesday 6/30 until Thursday afternoon, 7/1. This meant that there were no electronic services—not catalog, no circulation, no internet. The problem was with a Verizon hub and I am told that Verizon is not supporting their T-1 lines as well as they did in the past because the state of the art is now fiber optics.

Thanks to support from the UHLS staff, John Love our technical person, and the library staff, the problems were resolved and library services were maintained. When the system came up, everyone helped to enter the circulation and reserve data.

Small Town Friends Festival: The Giffy's Bar-B-Q is next week. Gail Sacco encourage the Trustees to help market the food. Giffy's will be selling pulled pork and chicken dinners. There are also shirts with the festival logo for sale.

Miscellaneous: There is interest in setting up a joint meeting between the Library Board of Trustees and the Board of Education. The purpose of the meeting would be to have an informal discussion of mutual concerns. The Library Trustees asked Gail Sacco to arrange this for October, 2010.

Robert Kent asked the trustees to consider making the meetings at an earlier time—possibly morning or afternoon. The Trustees decided to discuss this at their next meeting.

M(RCP) S(RP) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Trustee Search: The Trustees are expanding their members and they directed Gail Sacco to advertise the trustee vacancy. Applications should be received by the end of September and an appointment will be made in October. This person would have to run in the May election.

Friends of the Library: Rebecca Pahl asked the Trustees to share the responsibility of Friends of the Library liaison by rotating the meetings among the board members. The trustees agreed to this plan. Michele Reilly will review the meeting calendar and then trustees will sign up for meetings. Michele will also check with the FOL board to see if they might like to have a joint meeting with the Library Board of Trustees.

M (RP) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 9:20 PM. The next meeting will on Monday, September 20, 2010 at 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk