

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
18 MAY 2009

Robert Kent, Vice-President, called the regular meeting of the Library Board of Trustees to order at 7:00 PM on Monday, April 20, 2009.

Attending: Robert Kent, Vice-President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein, and Gail Sacco, Clerk

Excused: Richard Ramsey, President

PUBLIC HEARING ON THE PROPOSED BUDGET FOR FY 2009-2010: The Trustees held a public hearing for the proposed budget. No one attended. The regular meeting began at 7:15 PM.

MINUTES: The minutes of the regular meeting held on April 20, 2009 were presented.

M (RS) S (RP) P: TO APPROVE THE MINUTES OF THE APRIL 20, 2009 MEETING.

FINANCIAL:

WARRANTS: Warrant 10A (April 21-30, 2009) was presented to the Board.

M (RCP) S (RP) P: APPROVE FOR PAYMENT WARRANT 10A OF \$13,125.35 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 11 (May 1-18, 2009) was presented to the Board. Warrant 11 for the operating fund totaled \$15,737.94. Checks 21484 & 21485 were voided due to printer problems.

M (RCP) S (RS) P: APPROVE FOR PAYMENT WARRANT 11 OF \$15,737.94 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The Treasurer's Report for APRIL 2009 was presented to the Board.

M (RCP) S (RK) P: TO ACCEPT THE APRIL 2009 TREASURER'S REPORT OF \$9,273.66 IN THE CHECKING ACCOUNT, \$409,988.40 IN TEMPORARY INVESTMENTS, \$56,232.80 IN THE BUILDING FUND AND \$5,084.01 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$480,578.87.

BUDGET TRANSFER: Gail Sacco requested a transfer of funds from the salary line to the consultant line.

M (RS) S (RP) P: TO TRANSFER \$4,000 FROM THE SALARY LINE (30014) TO CONTRACTUAL (300437-009). THIS MONEY WILL BE USED TO PAY THE CPA WHO IS PROVIDING THE LIBRARY WITH ACCOUNTING SERVICES.

RESOLUTION TO INCREASE THE BUDGET:

M (RS) S (RCP) P: RESOLVE TO INCREASE THE BUDGET BY \$3,200 FROM THE NYS ARCHIVES. THIS MONEY IS GRANT FUNDING FOR THE LOCAL HISTORY RESEARCH CENTER.

DIRECTOR'S REPORT:

Building: Gail Sacco informed the board that she had received an estimate of \$4,500 for creating a French drain to improve the swale in front of the building. She has also received an estimate of about \$1,400 for a new snow blower to replace the 20 year old one the library currently owns. Sacco will monitor the budget and determine if there is money available on June 30 for either of these items.

Services: Gail Sacco distributed an annotated listing of the new databases offered by New York State to all libraries. Several of the databases from previous years have been dropped and several new ones have been added.

Community Day: Gail Sacco reviewed the Community Day planning activities. The board suggested that the committee charge \$50 for businesses, \$25 for crafters, and 5% of the profits with a maximum of \$50 to non-profits.

They also suggested that steering committee consider recruiting an antiques appraiser for the day.

FOL Booksale: Gail Sacco reminded the Trustees that the booksale is scheduled for June 12, 13, and 14. There is a possibility that the library will also be used by the Kiwanis for their garage sale.

M (RP) S (RCP) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

Building Expansion: There was no old business

NEW BUSINESS: There was no new business

M (RR) S (RK) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:40 PM. The next regular meeting is on JUNE 22, 2009 at 7:00 PM at the library.

Respectfully submitted,

Gail Alter Sacco, Clerk