

**MINUTES**  
**VOORHEESVILLE PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**11 APRIL 2011**

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:15 pm on Monday, April 11, 2011.

Attending: Richard Ramsey, President; Robert Parmenter, Vice-President/Treasurer, Rebecca Pahl, Rita Stein, and Gail Sacco, Clerk

Others Attending: Suzanne Fisher and Margaret Malicki

Excused: Robert Kent and Bryan Richmond

**NEW BUILDING:** Margaret Malicki reported on the assessment interviews. The single interviews are complete. There will be three public sessions in June.

Richard Ramsey reported that the meeting with the VCSD officials had taken place on March 30, 2011 and had gone well. The officials appeared supportive of the library's project.

**MINUTES:** M (RP) S (RCP) P: TO APPROVE THE MEETING MINUTES OF MARCH 20, 2011.

**FINANCIAL:**

**WARRANTS:** There were no payments made to vendors between March 20 and March 31, 2011.

M (RS) S (RCP) P: APPROVE FOR PAYMENT WARRANT 10 (April 1-11, 2011) OF \$78,304.94 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

**TREASURER'S REPORT:** There is no Treasurer's Report this month due to the early meeting date.

The Trustees amended the motion to move the library's accounts from Bank of America to Key Bank to read as follows:

TO MOVE THE LIBRARY'S BANKING SERVICES FROM BANK OF AMERICA TO KEY BANK. ROBERT PARMENTER, TREASURER AND GAIL SACCO, CLERK ARE AUTHORIZED TO MANAGE THIS PROCESS AND SIGN THE APPROPRIATE DOCUMENTS.

M (RS) S (RCP) P: TO AUTHORIZE ROBERT PARMENTER AND BRYAN RICHMOND TO REQUEST PROPOSALS FOR LIBRARY AUDITING SERVICES.

M (RS) S (RP) P: TO AUTHORIZE BRYAN RICHMOND TO DEVELOP RECOMMENDATIONS FOR ESTABLISHING THE LIBRARY'S 5013c STATUS. THIS WILL AID IN LIBRARY PURCHASING.

**DIRECTOR'S REPORT:** The Upper Hudson Library System is closing down its mail server the library is establishing its own addresses at first name.last name@voorheesvillelibrary.org

Judie Harren, the technology librarian set up a Skype phone call for a resident who wanted to consult with a doctor in Florida.

Joyce Laiosa and Gail Brown conducted a literacy workshop for homeschooling parents.

Gail Sacco reported that there is now a Shelfari book recommendation resources in the Reading Café. It will include staff recommendations as well as recommendations made by the public. (<http://www.shelfari.com/o1514343325/shelf>)

Gail Sacco will be out on sick leave during the week of the May 16. She asked the Trustees if they might consider changing the date of the new meeting. By consensus, they decided to move the meeting to May 23, 2011.

Personnel: M(RCP) S (RS) P: TO APPOINT PATRICK BROUSSEAU AND COURTNEY MAMONE AS LIBRARY PAGES.

M (BCP) S(RS) P: TO ACCEPT THE DIRECTOR'S REPORT.

**OLD BUSINESS:**

BUDGET FOR FY2010-2011: M (RS) S (RCP) P: TO ADOPT A BUDGET OF \$1,084,860 FOR THE FISCAL YEAR BEGINNING JULY 1, 2011 AND ENDING ON JUNE 30, 2012.

**NEW BUSINESS:**

LIBRARY HOLIDAYS: M (RP) S (RCP) P: TO OPEN THE LIBRARY TO THE PUBLIC FROM 10 AM UNTIL 5 PM ON THE FOLLOWING FEDERAL HOLIDAYS: MARTIN LUTHER KING DAY, PRESIDENTS'DAY, COLUMBUS DAY AND VETERAN'S DAY.

**EXECUTIVE SESSION:**

M (RP) S (RCP) P: TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PROPOSED LEASE OR SALE OF REAL PROPERTY.

The Board went into executive session at 8:30 PM.

M (RCP) (RP) P: TO COME OUT OF EXECUTIVE SESSION.

The Trustees came out of executive session at 9:05 PM.

M (RP) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 9:05 PM. The next meeting will a public budget hearing on May 2, 2011 at 7 PM in the library. The next regular meeting is on Monday, March 23, 2011 at 7:00pm in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk